Meeting Minutes - HMIS Advisory Committee

Meeting Notes-11/10/2020

Attendees

- Chuck Vroman
- Angel Jones
- Agustin Paz
- Brittney Behr
- Judith Rivera
- Genevieve Jimenez
- Yubetsy Alamo
- Tyler Claitt
- Racquel McGlassen
- H Marcelli
- Norris Henderson
- Lisa Portelli
- Natalie Joseph
- Phil McCormick
- L. Rashad Haynes
- Kalib Ervin
- Whitney Wiggins
- Roxanne Beardmore
- Geline Lagrace
- HMIS Lead Team
- Janine Summers
- Richard (Wang?)

- **Updates**
  - **New HMIS Staff Member, Tyler Claitt**
    - **Tyler introduced himself and explained his role.**
  - **NOFA Update**
    - **.**
  - **CARES ACT Projects**
    - **.**
  - **City of Orlando/Ambassador Project**
    - **Lisa Portelli provided an update on Block by Block. DDB has funded ambassadors. New person at BbB working with City to perform weekly PIT count. Work began formally about a month ago.**
  - **Unit Manager**
    - **.**
  - **TA Assistance & Updated RFP's**
    - **.**

- **Official HUD Reports**
  - **NOFA**
    - **No application this year, more information coming from HUD**
  - **LSA Reporting & Stella**
    - **Angel gave updates**
  - **PIT & the Hyperion Software**
    - **Planning has begun**
  - **ESG-CV CAPER Reporting**

- Tino gave an overview of funding flow from local jurisdictions.
  - Orange County reporting has begun.
  - Described lessons learned form ESG-CV
- No questions asked

● HMIS Training & Support

- ○ HMIS Themed Support Sessions (Rocky)
  - Rocky gave overview of new training request form
  - Rocky described a new training schedule.
  - Special requests still considered, submit via agency liaison
  - New HMIS Snapshots newsletter coming in 2021
  - HMIS Tabletalks - themed meetings
  - Data Quality reviews to continue starting in January
  - ESG-CV DQ to start in December.
  - Check on System News for updates to the system.
  - Tino reminded users about coming scorecards from DQ.
- ○ Community Snapshot BETA
  - Brittney gave review of the Snapshot (link: https://www.hmiscfl.org/community_snapshot/)
  - Brittney showed how the tools work for the committee.
  - Very good presentation of features/functions of the Snapshot.
  - Audience questions or Input:
    - Lisa Portelli loves it. Colors key needed for Entry Exit graph. Question about what "entry" means. Brittney gave an explanation.
  - Brittney continued the presentation, lots of information.
  - Rocky provided explanation for "unsheltered persons"

- ■ **Audience questions or Input:**
    - ● **No questions were asked**

- ● **HMIS Policy & Procedures**

    - ○ **Advisory Committee Vice Chair Nomination**
        - ■ **Janine requested help with the position**
        - ■ **Tabled with no nominations.**
    - ○ **HMIS User Subscriptions**
        - ■ **Roxanne asked about held licenses. Chuck provided update about how additional licenses allocated**
    - ○ **HMIS Guidance for documenting COVID-19**
        - ■ **Angel gave overview of documentation location on HUD**

- ● **Questions and New Topics/Issues**
    - ○ **Janine asked the group: Name one thing HMIS can do for you in your projects. Write down your thoughts and bring them to the next meeting.**
    - ○ **Angel gave an update: HUD TA has been requested to consider changing software vendors. Thursday is the first meeting with the TA.**
    - ○ **Lisa Portelli indicated that Orange County is looking at requiring recipients to enter data into HMIS. Chuck requested including funding for HMIS licenses in those contracts.**