HMIS Advisory Committee Meeting

3/11/2025

Attendees

Brittney Behr	Sheila Beaty	Hallison Jordan
Melissa Sandel	Victoria Brantley	Maritza Sanchez
Agustin Paz	Tracy Dale	Brian Postlewait
Krystine Schafer	Danielle Landaal	Warren Foster
Nancy Martinez	Shantel Graves	Tim Reed
Kelly Kritikos	Angel Jones	Dave Conley
Zeus Gonzalez	Karen Jackson	Richard Wang
Doug Little	Denise Major	Brad Sefter
Christina Pomponio	Chris Ham	Genell Peterson
Ixchelle Hicks	Tiffany Ware	William Bernardo
Danielle Beasley	Pamela Ford	Latoya Hazle
Greg Carter	Rotaya Cobb	Christina Walters
Juan Correa	Greta Owens	Jennifer Ortiz
Shatina Gilmore	Sabrina Weier	Marlo Pearson
Moesha Herron	Erik Perez	Caren Olson
Judy Charleston	Norris Henderson	Kyra Lynch
Laura Sanchez	Devon Donovan	Yael Mercado

Call to Order: Melissa Sandel

Welcome: Review of the HMIS Advisory Committee Mission and Purpose

Committee Roll Call:

Melissa Sandel	Caren Olson	Brittney Behr
Brad Sefter	Karen Jackson	
Danielle Landaal	Nancy Martinez	

Agenda Approval:

- Motion: Melissa Sandel
- Second: Danielle Landaal

New Agencies Onboarded:

- Boys Town
  - Boys Town Central Florida opened in 1986 in Oviedo. The site works with the state of Florida to combat child abuse and neglect through one short-term Intervention and Assessment center. Community Support Services SM include Children in Need of Services/Family in Need of Services, Common Sense Parenting ® classes, and Project Safe Place, a national program that assists at-risk girls and boys in crisis. Nearly 1,000 children were served and impacted by Boys Town Central Florida services in 2023.
  - Boys Town will be operating an ESG-funded emergency shelter for child-only households.
- Recovery Connections
  - Recovery Connections of Central Florida is a Recovery Community Organization (RCO), an independent 501c3 nonprofit organization led and governed by local recovery community representatives.With lived experience in recovery and empathetic compassion, they are committed to connecting individuals and families to resources and support that offer multiple pathways to long-term, sustainable recovery from substance use disorder.
  - Recovery Connections will be operating DCF Challenge Plus-funded Rapid ReHousing and Homeless Prevention projects.

Agency Updates:

- IDignity Osceola has moved and is now functioning under Hope Partnership as of 1/1/2025. All services remain unchanged. New project built in HMIS.
- Other branches for Seminole and Orange county remain under IDignity.

- No interruption in services or changes with reporting.

Client Access Rights Video (feedback):

- Informative, well-paced, makes sense
- Voiceover doesn't sound robotic
- Moves a little too fast for someone new to this community or topic

Release of Information Video (feedback):

- Moves a bit fast; slow down the voice and slides
- Brian Postlewait - consider a language adjustment: sharing data vs sharing information and the use of HMIS vs ClientTrack or Information System
- Danielle Landall - explain implied vs written consent and when either is appropriate for an agency to use. Mention agencies should still check a client's record to ensure a ROI is on file and has not expired. Add in where folks can go to review/download a hard copy of the ROI
- Angel Jones - points out that these are CoC/HUD recommended standards but it is up to agencies on how to implement them alongside their own agency ROI policies.

Reporting Timeline Update:

- System Performance Measure were originally due on March 5th, 2025
  - HUD has announced a hiatus on submitting System Performance Measures, with no update on when they will resume
- The delay to the System Performance Measures also means a delay in the official PIT & HIC submissions (traditionally due a month after SPM's)
  - We are prepping the data as though it could be due at a moment's notice, so please stay in communication as needed!

Eva/Data Presentation by Tino Paz:

- System Flow: Start & End Dates
  - Range: 2.1.24 to 1.31.2025
  - Methodology Type: Method 1: A person is only counted in one gender and one race/ethnicity category
  - Household Type: All Household Types
  - Level of Detail: All People
  - Project Type Group: All Project Types
  - Age: All Ages
  - Veteran Status: All Statuses
  - Gender: All Genders
  - Race/Ethnicity: All Races/Ethnicities

- ○ Total Served (Start + Inflow) People: 11022
- ○ Total Inflow: 6308
- ○ Total Outflow: 5984
- ○ Total Change: 324
- Client System Status
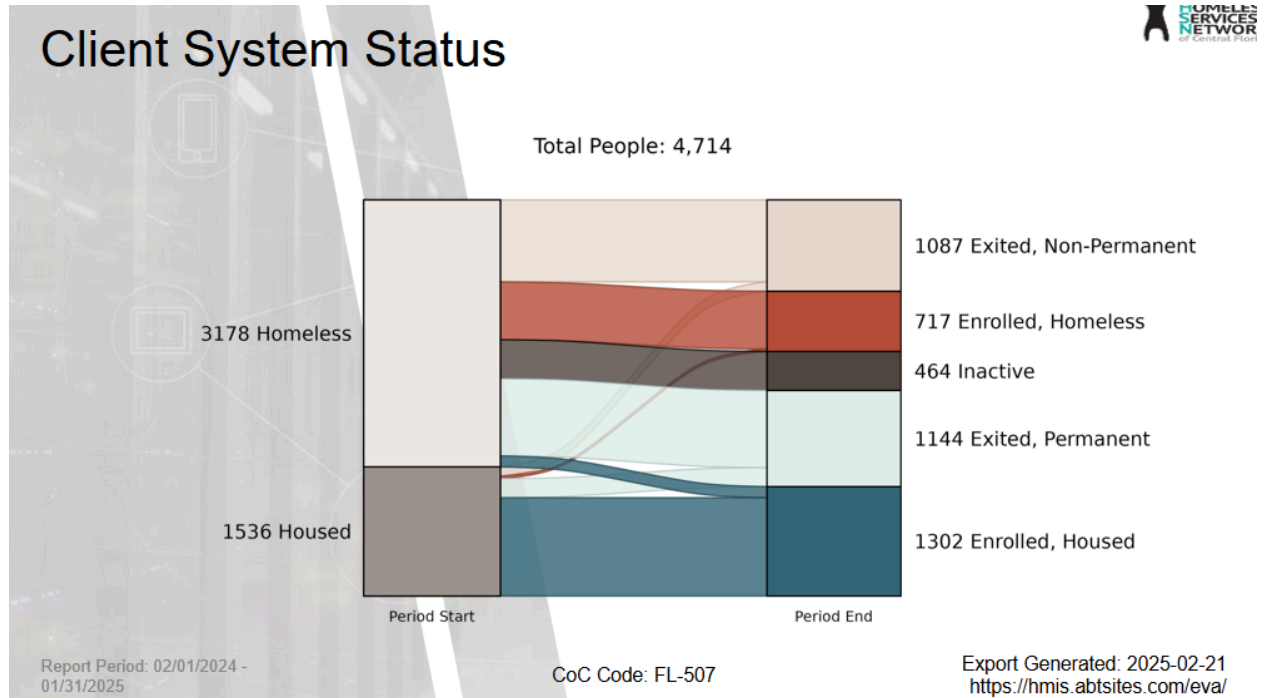
- System Demographics: Age by All Races/Ethnicities

Total People: 11,022

	0 to 12	13 to 17	18 to 21	22 to 24	25 to 34	35 to 44	45 to 54	55 to 64	65 to 74	75 and older	Unknown	Total
American Indian, Alaska Native, or Indigenous alone	***	***	***	***	***	11	12	15	***			61
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o			***			***	***	***				***
Asian or Asian American alone	***	***	***	***	***	***	14	***	***	***		44
Asian or Asian American & Hispanic/Latina/e/o	***		***	***		***						***
Black, African American, or African alone	975	266	235	260	922	924	767	850	354	***	***	5,602
Black, African American, or African & Hispanic/Latina/e/o	76	28	21	20	58	57	31	15	***	***		317
Hispanic/Latina/e/o alone	98	24	41	50	154	154	103	86	26	***	***	745
Middle Eastern or North African alone	***		***		***	***	***	***	***			15
Middle Eastern or North African & Hispanic/Latina/e/o			***									***
Multi-Racial (not Hispanic/Latina/e/o)	65	***	21	16	41	40	36	23	***			264
Multi-Racial & Hispanic/Latina/e/o	14	***	***	***	***	***	***	***				44
Native Hawaiian or Pacific Islander alone	***		***			***	***	***				15
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	***		***	***	***	***		***	***			14
White alone	117	***	62	58	294	462	616	794	289	57	***	2,784
White & Hispanic/Latina/e/o	144	51	35	37	143	159	159	163	54	***	***	957
Unknown	***	***	***	***	24	35	18	19	***	***	20	145
Total	1,504	420	429	465	1,658	1,869	1,772	1,981	767	122	35	

*** indicates the value is suppressed

- System Level Data Quality
  - ○ High Priority Errors
    - ■ Duplicate entries
    - ■ No head of household

- - - Multiple heads of households
    - ○ General Errors
      - ■ Missing at entry: income, non-cash benefits, and health insurance
      - ■ Missing length of stay (LOS)
      - ■ Missing residence prior
      - ■ Missing number of times/months homeless
      - ■ Project exit before start
      - ■ Enrollment crosses over project/operating end date
      - ■ Missing income at exit
      - ■ Enrollment crosses over participating end date
    - ○ Warnings
      - ■ Unknown destination
      - ■ Unknown SSN
      - ■ Unknowen living situation
      - ■ Unknown length of stay
      - ■ Unknown/invalid number of times/months homeless or homeless start date
      - ■ Unknown residence prior
      - ■ Unknown disabling condition
      - ■ Homeless start date conflicts with living situation data
      - ■ Unknown veteran status
- ● The future of Data Quality with Eva
  - ○ Aggregating data by project types
  - ○ Evaluating improvement by agency baseline
  - ○ Identifying specific CoC Data Quality goals

Review New Enrollments Dashboard (BETA) - Brittney Behr
Use this link to explore the data dashboard:
https://public.tableau.com/app/profile/agustin.paz/viz/FL-507NewEnrollmentsDashboardBETA/Overview?publish=yes

- ● Submit questions and suggestion to hmis@hsncfl.org

Breakout Room Questions for EVA/Dashboard Feedback:

- ● After reviewing EVA and a Community Dashboard (two ways to share data with the community). How could these tools be useful to your organization?
- ● What is missing from these tools that would be useful?
- ● Are any of the data points we presented more engaging or confusing than others?
- ● What is the most important part of your work (that is captured through data) that you want to share with the community?
- ● Any other thoughts about data and sharing data with the community?

Feedback From Breakout Rooms:

Group 1 - Suggested additional data points: Education (two people), customizable Age Groups, and Case Notes

I mentioned that Case Notes are not a good candidate for a community dashboard. Suggested to submit a ticket for assistance reporting on Case Notes.

Also mentioned that the Dashboard & EVA are supplemental to existing reporting currently available in ClientTrack.

The whole group appreciated the breakout opportunity and would like to do more in the future.

Group 2 - Fiscal year to be included on the dashboard, as most orgs go by fiscal years. Overall easy to use and user friendly.
-Question: How Granular does EVA get?
-Question: Can the HMIS Client numbers be attached to the dashboard for Zebra?
- Question: Can EVA replace the multiple reports that are currently being used?

Group 3 - A tool that's easily accessible for seeing all our enrollments, to run reports to see where we have data quality issues – specifically around exits, will show us where to re-train staff.
Could be used to compare to internal data, specifically in monthly reporting.

Group 4 -
Current Dashboard: Reflect on data to improve and not make same mistakes.Gives quicker access to information and errors.
What's Missing? Nothing they can think of until they start playing with the data.Wish running reports was easier and contained everything without running different reports
What's confusing? Unknown destination
What's most important to your work? Street outreach entry/exit

Next meeting date: Tuesday, May 13th, 2025 from 10:30a to 12:00p